

10
TOP

SKILLS (IN ORDER)
CONSIDERED NECESSARY IN THE SHORT-TERM
WHEN ENTERING LAW PRACTICE

1 Keeping confidentiality

2 Arriving on time

3 Honoring commitments

4 Integrity and trustworthiness

5 Treating others with courtesy and respect

6 Listening attentively and respectfully

7 Responding promptly

8 Diligence

9 Having a strong work ethic

10 Paying attention to detail